

**NHS Greater Glasgow & Clyde**

**Oral Health Directorate**

**Urgent Dental Centres, Surgery Booking Guidance**

**Introduction**

In order to facilitate the delivery of urgent dental care, we now wish to implement a booking system. This will allow General Dental Practitioners (GDPs) who are unable to provide Aerosol Generating Procedures (AGPs) within their own practices to arrange a one hour slot within an Urgent Dental Care Centre (UDCC).

**How to make a booking**

Please complete the booking form in Appendix 1 and email to - [ggc.publicdentalspecialcare@nhs.scot](mailto:ggc.publicdentalspecialcare@nhs.scot) in order to make the required arrangements.

**Additional information**

The dentist must be accompanied by a registered dental nurse.

If your preferred site is not available at the date and time you have requested you may be offered a different location.

The GDP will be responsible for the communication of the arrangements for this appointment to their patient. Information must be relayed to patient to attend alone.

The General Dental Practice Team members will be expected to attend the agreed site approximately 15 minutes before the appointment time to allow familiarisation of the dental surgery and equipment provided.

Please ensure that the patient understands the need for social distancing, face covering requirements and to enter the department as close as possible to the appointment start time.

You will be provided with 3M 1863 / 3M 1863+ and other appropriate Personal Protective Equipment to allow you to carry out the planned treatment by staff at the site you are appointed to.

Please bring with you the patient's records to allow you to review pertinent clinical information and record treatment you have performed.

<b>Location</b>	<b>Number of surgeries available</b>	<b>Number of appointment slots available per day</b>	<b>Report to Address</b>	<b>Office Contact/</b>
<b>Bridgeton Health Centre</b>	<b>2</b>	<b>2</b>	<b>Dental Reception</b>	<b>0141 201 5090</b>
<b>Vale Centre for Health and Care</b>	<b>1</b>	<b>2</b>	<b>Dental Reception</b>	<b>01389 828 350</b>
<b>Royal Alexandra Hospital</b>	<b>2</b>	<b>6</b>	<b>Dental Reception</b>	<b>0141 531 8427</b>
<b>Pollok Health Centre</b>	<b>2</b>	<b>6</b>	<b>Dental Reception</b>	<b>0141 5316833</b>

### **Appointment Times**

#### **RAH/Pollock**

9.00am – 10.00am

11.30am – 12.30am

2.00pm – 3.00pm

#### **Bridgeton**

9.00am – 10.00am

11.30 am – 12.30 am

#### **Vale Centre**

9.00am – 10.00am

2.00pm – 3.00pm

#### **Cancellation of appointment**

If you wish to cancel the appointment you have arranged please contact the Royal Alexandra Hospital Dental Centre on 0141 314 6669 as soon as possible to allow this appointment slot to be reallocated.

Please note that if you or the patient arrive late for your appointment time we will be unable to extend your time allocation.

### **Please let us know**

- Have you worked in the UDCC you have requested to visit with your patient?
- Do you have radiographic images that you wish to bring with you?
- Have you completed IRMER Competencies at PDS Hub, please call **0141 531 8120** to arrange a time for this to be completed prior to your requested appointment time

### **NB**

**If any unexpected incidents occur during your time at the location these must be reported to appropriate Dental Manager for further investigation.**