

**CONSTITUTION**  
of  
**THE GENERAL DENTAL PRACTITIONER SUB-  
COMMITTEE**  
of the  
**GREATER GLASGOW AND CLYDE AREA  
DENTAL COMMITTEE**



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Ref: (G.1783.1/CJM)

# CONSTITUTION

of

## THE GENERAL DENTAL PRACTITIONER SUB-COMMITTEE

of the

## GREATER GLASGOW and CLYDE AREA DENTAL COMMITTEE

### 1 **General**

In this Constitution, unless the context otherwise requires:

“the A.D.C.” means the Greater Glasgow and Clyde Area Dental Committee;

“the Area” means Greater Glasgow and Clyde NHS Board Area;

“the Committee” means “the General Dental Practitioner Sub-Committee of the Greater Glasgow & Clyde Area Dental Committee”;

“the Electorate” means all dentists on the H.B. Dental List;

“the H.B.” means the NHS Greater Glasgow and Clyde Health Board;

“the LDC” means the Greater Glasgow & Clyde Area Local Dental Committee (General Dental Practitioners); and

“the OHD” means the Oral Health Directorate of the H.B. or any successor body responsible for NHS dental services provided by the H.B.

### 2 **Title**

The Committee shall be known as the “General Dental Practitioner Sub-Committee of the Greater Glasgow and Clyde Area Dental Committee”.

### 3 **Objects**

The objects of the Committee shall be:

- (a) as its primary object, to advise and assist the H.B. on subjects relating to general dental practitioner and primary care dental services in the Area;
- (b) in pursuance of the wider object set out in sub-paragraph (a) above, to advise and assist the A.D.C. on subjects relating to general dental practitioner services in the Area;

- (c) to appoint, by election from their own number, members of the A.D.C;
- (d) to maintain contact with and represent the views of all branches of the dental profession practising in the Area;
- (e) to consult with Committees recognised under the Health Service Acts;
- (f) to carry out such other functions as may be prescribed under the Health Service Acts;
- (g) to inform, liaise with, advise and assist the OHD on subjects relating to general dental practitioner services in the Area.

#### **4 Funds**

- 4.1 The Committee will derive funds for financing its functions from the H.B. and from other sources as it may determine.
- 4.2 If the Committee at any time holds or intromits with any monies (separate to those held by or intromitted with by the LDC), proper books of accounts will be kept by or on behalf of the Committee.

#### **5 Membership**

The Committee shall consist of up to thirty dental practitioners who are also the members of the LDC. Valid membership of the LDC shall automatically entitle dental practitioners to be valid members of the Committee and no person other than a valid member of the LDC shall be a member of the Committee. Members shall represent the same Constituencies of the Area as they represent in their capacity as members of the LDC. The terms of the Constitution of the LDC relating to membership, terms of office, vacancies etc not to invalidate proceedings, quorum, disqualification or resignation of members, and method of filling casual vacancies shall, so far as applicable, form part of this Constitution.

#### **6 Meetings & OHD**

- 6.1 The Committee shall meet at least eight times per year. Meetings may be suspended during the months of July and August. Meetings may be conducted electronically at the discretion of the Committee. Members of the Committee are also expected to attend meetings of the LDC.
- 6.2 The Committee shall advise the H.B. on subjects relating to general dental practitioner and primary care dental services in the Area and in order to achieve this shall invite representatives of the OHD, as part of the H.B., to attend all meetings of the Committee. The Committee, through liaison with the OHD, shall endeavour to ensure that the OHD representatives attending meetings have the status, experience and/or expertise necessary for them to report to the Committee on relevant matters and to

speak to such report(s), to respond to questions raised by the Members of the Committee and, where appropriate, raise and/or escalate matters within the H.B.

- 6.3 The Committee shall, in liaison with the OHD, present an annual plan of activities (including guest speakers) for the meetings of the Committee.

## **7 Appointment of Chair and other Office Bearers**

- 7.1 The Committee shall have a Chair, Vice-Chair, Dental Secretary, General Secretary and Treasurer. Such office bearers shall be the same as the office bearers of the LDC who have been elected in accordance with the terms of the Constitution of the LDC. The Chair of the Committee shall be an ex officio member of all Sub-Committees of the Committee.

- 7.2 The Committee shall make such arrangements for the remuneration of office bearers as it shall see fit. Such arrangements shall be discussed at the first monthly meeting in each year.

- 7.3 Members of the Committee shall be entitled to reimbursement from the H.B. or from the funds of the Committee for attendance at meetings, loss of remunerative time and for expenses incurred while on Committee business and, where appropriate, business of any sub-Committee on such terms as may be approved by the Committee from time to time.

## **8 Voting**

Voting at all meetings shall be by show of hands or by secret ballot or by such other means as the Chair of the meeting shall determine. All matters requiring a decision of the Committee shall be decided by a simple majority of those present. The Chair shall have a casting vote as well as a deliberative vote. Observers attending meetings of the Committee shall not have a vote.

## **9 Disqualification or Resignation of Members**

If a member of the Committee ceases at any time to be a member of the LDC they shall be deemed to have vacated their seat on the Committee.

## **10 Observers**

- 10.1 The Committee may invite observers to attend and advise on the affairs of the Committee or sub-Committee appointed by the Committee. An observer may be a dental practitioner or engaged in any related discipline. OHD attendees at meetings shall have the status of observers.

10.2 The Committee may determine that any observer shall have a specific role and/or fixed duration to their appointment (which cannot, in any event, exceed a period of three years).

## 11 **Alterations to Constitution**

This Constitution shall be altered or amended only by a two-thirds majority of votes passed by those attending at a General Meeting of the Electorate called for the purpose, of which at least twenty one days' notice shall be given, setting out the proposed alteration or amendment. No such alteration or amendment shall be put to a General Meeting of the Electorate unless it shall first have been approved by the ADC.

## 12 **General Meetings**

A General Meeting of the Electorate shall be held if called by the Committee or requisitioned in writing by not less than fifty Members of the Electorate giving notice to the General Secretary. Notice of General Meetings shall be given to all Members of the Electorate and may be given by post or by electronic means. Not less than twenty one days notice of each General Meeting shall be given. General Meetings may be held remotely by electronic means as determined by the Chair. The Chair shall have a casting vote as well as a deliberative vote at General Meetings.